

## **CITY OF LINDEN**

**Public Notice for the request for qualifications of professional service contracts beginning January 1, 2016.**

**Notice is hereby given that sealed submissions will be received by the Purchasing Agent, Ann Marie Whelan, of the City of Linden, on Thursday, November 5, 2015 1:00 p.m. prevailing time, in Planning Board Room #215, City Hall, City of Linden, 301 N. Wood Avenue, Linden, NJ 07036 then publically opened and read aloud for the following:**

- 1 ) EMPLOYEE ASSISTANCE PROGRAM SERVICES**
- 2 ) GRANT WRITER**
- 3 ) ACTING PROSECUTOR SERVICES**
- 4 ) ACTING PUBLIC DEFENDER SERVICES**
- 5 ) APPRAISAL SERVICES**
- 6 ) ARCHITECTURAL SERVICES**
- 7 ) AUDIT CONSULTING SERVICES**
- 8 ) BOND COUNSEL SERVICES**
- 9 ) COURT REPORTING SERVICES**
- 10) DEFENSE COUNSEL FOR WORKERS COMPENSATION PROGRAM SERVICES FOR INSURANCE COMMISSION**
- 11) ENGINEERING SERVICES**
- 12) ENGINEERING TESTING SERVICES**
- 13) ENVIRONMENTAL SERVICES**
- 14) FINANCIAL ADVISORY SERVICES**
- 15) INSURANCE CONSULTANT BROKER SERVICES FOR FINANCE AND INSURANCE COMMISSION**
- 16) LAND SURVEYING AND TAX MAP REVISION SERVICES**
- 17) MUNICIPAL ADVERTISING SERVICES**
- 18) LITIGATION DEFENSE COUNSEL SERVICES FOR THE INSURANCE FUND COMMISSION**
- 19) LITIGATION DEFENSE COUNSEL SERVICES**
- 20) MEDICAL SERVICES**
- 21) PLANNING BOARD ATTORNEY SERVICES**
- 22) PLANNING BOARD PLANNER SERVICES**
- 23) PLANNING SERVICES**

- 24) ZONING BOARD ATTORNEY SERVICES
- 25) SPECIAL BANKRUPTCY COUNSEL SERVICES
- 26) SPECIAL TAX COUNSEL SERVICES
- 27) SPECIAL TAX EXPERT WITNESSES APPRAISAL SERVICES
- 28) SPECIAL BOND COUNSEL FOR ENVIRONMENTAL  
INFRASTRUCTURE TRUST FUND FINANCING SERVICES
- 29) PSYCHOLOGICAL SERVICES
- 30) COMPUTER SERVICES
- 31) REDEVELOPMENT LITIGATION COUNSEL SERVICES
- 32) PROJECT MANAGEMENT COORDINATION SERVICES
- 33) TITLE SERVICES
- 34) SPECIAL COUNSEL SERVICE
- 35) HOUSING REHABILITATION CONSULTING SERVICES
- 36) INSURANCE COMMISSION ATTORNEY SERVICES
- 37) SPECIAL COUNSEL ENVIRONMENTAL LITIGATION ATTORNEY  
SERVICES
- 38) RETIREMENT SERVICES "THE HARTFORD"
- 39) RETIREMENT SERVICES "VOYA FINANCIAL"
- 40) BANKING SERVICES WITH PAYROLL
- 41) BANKING SERVICES

Standardized submission requirements and selection criteria are on file and available in the Purchasing Department, City Hall, 301 N. Wood Avenue, Linden, NJ 07036.

Submission packages may be obtained at the Purchasing Department, Room #202, City Hall, (908) 474-8444 during business hours 9:00 am - 5:00 pm Monday through Friday, excluding holidays. Or you can go to The City of Linden's website @ [www.linden-nj.org](http://www.linden-nj.org) and click on the box located on the left hand side titled "request for qualifications" and download the rfq.

All professional service contractors are required to comply with the requirements of N.J.S.A. 52:32-44 (Business Registration of Public Contractors), N.J.S.A. 10:5-31 et seq. And N.J.A.C. 17:27 et seq. (Contract Compliance and Equal Employment Opportunities in Public Contracts).

**Submission by Corporations and Partnerships shall include a completed Disclosure of Ownership form (N.J.S.A. 52:25-24.2) and shall include a completed Non-Collusion Affidavit.**

**The City of Linden reserves the right to reject any or all submissions due to any defects of waive informalities and accept any submissions that in their judgment will be in the best interest of the City of Linden. The City of Linden shall award the contract or reject all submissions no later than 60 days from receipt of same.**

**Ann Marie E. Whelan  
Purchasing Agent**