

September 19, 2014

Board of Health
Board of Adjustment
Central Dispatch 911
City Attorney's Office
City Clerk's Office
City Engineer's Office
Municipal Treasurer's Office
Construction Code Department
Fire Department
Mayor's Office
Municipal Court

Municipal Garage
Office of Emergency Mgmt.
Planning Board
Police Department
Public Works Department
Purchasing Departments
Dept. of Public Property/Comm Services
Tax Assessor
Tax Collector
Transportation & Parking Dept.
Linden Library

TO THE DEPARTMENT ADDRESSED:

Please be advised that there are 2 vacancies for the position of Public Safety Telecommunicator Trainee in Central Dispatch at the annual salary of \$34546-\$51668. (job description and requirements attached). This position is a full time position for 35 hours per week and open to all Union County residents. Please post this in an area available to all employees. In addition to this announcement, this position will be publicly advertised on www.linden-nj.org as well as New Jersey Civil Service Commission's website at www.state.nj.us/csc

Anyone interested in the above mentioned vacancy must obtain an employment application from City Clerk's office. All applications must be returned to the City Clerk, **no later than October 10, 2014**

Very truly yours,

Jessica Sheehy
Supervisor of Personnel

c: Mayor Richard J. Gerbounka
Council President James Moore
MEMBERS OF COUNCIL
Bulletin Board
Affirmative Action Officer

PUBLIC SAFETY TELECOMMUNICATOR TRAINEE

City of Linden.

Please be advised that there is a vacancy for the position of **Public Safety Telecommunicator** in the **City of Linden Central Dispatch Department**.

Definition:

Under close supervision as a trainee and productive worker, receives and responds to telephone or other electronic requests for emergency assistance including law enforcement, fire, medical, or other emergency services and/or dispatches appropriate units to response sites; does other related duties as required.

Open to residents of: Union County

Job Requirement/Job Description:

For full detail of job description/requirement, click and print it out at the New Jersey Civil Service Commission's website at <http://info.csc.state.nj.us/jobspec/06229.htm>

Number of Positions: 2

License: No License required

Certificate: CPR Certificate.

Annual Salary: \$34,546.00-\$51,668.00.00. Salary will commensurate with experience.

Full Time or Part-Time: This position is a full time position.

Workweek hours: 35 hours per week. Various shift available.

Anyone interested in the above mentioned vacancy must obtain an employment application from the City Clerk's office located at:

301 N. Wood Ave. Linden, NJ 07036 (2nd Floor).

All applications must be returned to:

Joseph Bodek, City Clerk, **301 N. Wood Ave. Linden, NJ 07036** no later than **Monday, October 10, 2014.**

Tel: 908-474-5760, Fax: 908-862-8046

Email Address: jsheehy@linden-nj.org